



HydroMediT 2021

4th International Congress on
Applied Ichthyology, Oceanography
& Aquatic Environment

4-7 November 2021
University of the Aegean
Mytilene, Greece

www.hydromedit.gr

Welcome to the guidelines for your abstract submission at the 4th International Congress of HydroMediT.

Below you will find some useful information in order to facilitate your abstract submission process.

Please feel free to contact us at any time will you face any difficulties.

Step 1: Creating your registration

The first thing you will need to do, in order to upload your abstract, is to follow the guidelines on the “Paper Submission” tab of the [website](#), as shown below :



Would you need any assistance with the submission process, please find [here](#) the guidelines that should solve your inquiries.

SUBMIT



Step 2: Filling in the required fields

Firstly, you will have to choose your registration type. Secondly, you will need to fill in the required fields.

The mandatory fields are:

- E-mail address
- First Name
- Last Name
- University
- Country

Furthermore, there will always be some more mandatory fields, for example your country.

Please find below an example of a registration form:



Registration Types & Fees

Participants

€50,00



First Name *

Last Name *

E-mail *

Title

Please select an option

University/Organisation *

Position

Mobile Phone

+30

Country *

Please select country

City

Next Step



Step 3: Upload your abstract

In order to upload your abstract, please select the “YES” option at the page, as shown below:

Abstract Submission


Would you like to submit an abstract? NO YES

After clicking “YES”, a new sub-tab will appear where you will have to fill in the required fields regarding your abstract:

Please note that you can find the links for the “Paper” and “E-Poster” guidelines, in order to help you complete the uploading process without any difficulties.



You will have to select the “Presentation Type” and your “Submission Topic/Track”. Then, you will have to fill in the requested fields and upload the “Abstract Body”, which **must** be a file up to 5MB, as analyzed at the “Paper” and “E-Poster” guidelines.


In order to complete the uploading process, please click the  **Save** button.

Step 4: Accommodation

As we always aim to facilitate your trip, we offer the option of accommodation to hotels nearby.











During the registration process, at the “Hotel Page”, you can choose your Check-In and Check-Out Dates. Then, there will be revealed the available options.

Please note that you can skip this step, as the “Hotel Page” is **optional**.

In order to request your accommodation, please press the  button, either for a Single Room or a Double room, to add it to your registration, as shown below:

Hotel

Check In: Check Out:

Hotel	Room Type	Price for 3 Nights	Action
Elyson Hotel 5*	Single Room	€285,00	
	Double Room	€330,00	
Pyrgos of Mytilene 4*	Single Room	€225,00	
	Double Room	€255,00	
Lorlet Hotel 3*	Single Room	€225,00	
	Double Room	€255,00	
Lesvion Hotel 3*	Single Room	€180,00	
	Double Room	€240,00	
Blue Sea Hotel 3*	Single Room	€195,00	
	Double Room	€255,00	

[← Previous](#) [Next Step →](#)



Step 5: Checking-out and completing the payment

By the time you will complete your registration, you will be directed to the final page for completing the payment of the requested activities.

There you will find a recap of the items that you have selected and are charged to your registration.

At the check-out page, as shown below, you have two (2) choices:



Registration Summary

Registration details for	AMOUNT
Registration Information	
Abstract Submission	
<input checked="" type="checkbox"/> Oral	
<input type="button" value="Add New Participant"/>	TOTAL

Choose Your Payment Method

Pay Now Book Now Pay Later

1. PAY NOW

This will lead you to a safe banking webpage in order to make your e-payment via Credit Card:

The screenshot shows the Viva Wallet payment page. At the top, it says 'viva wallet' and 'ARTION CONFERENCES AND EVENTS Hydromedit 2021'. Below that, there's a section 'Pay with Viva Wallet' with a dropdown arrow. Underneath, there are input fields for 'Mobile phone' (with a phone icon and the number '30') and 'Password'. A large black button with white text says 'Pay €50.00'. Below the button is a link that says 'SIGN UP →'. At the bottom, there's another dropdown menu labeled 'Pay with card'.



2. PAY LATER

This will lead you to the end of the registration process where you can find our bank account details, if you wish to make a wire transfer.

We cooperate with 3 Greek banks. You can choose whichever you wish, but please state your name at the transaction's details.

It is necessary that you fill in your details in which you wish to be invoiced, either your personal details or your company's / University's details.

The last step is to click the button  at the bottom of the registration form.

Upon completing your registration, you will receive an automated confirmation e-mail.

You can always log-in to your registration and make an e-payment, following the link [here](#).

IMPORTANT NOTE

! Please note that your registration is not completed if not paid. That means that you if have registered during the Early Period, if you will not make the payment in-time, the registration fee will automatically change upon the end of the Early Period. Furthermore, the same happens with the request for accommodation. You are kindly requested to complete the payment of your accommodation in order to secure your room. If the room remains unpaid, it will not be included to the hotel's rooming list.

We remain at your disposal for anything you may need.

Please feel free to contact us via support ticket or at the e-mail address hydromedit@artion.com.gr .

Best regards,

4th HydroMediT Scientific Programme Department